

Ashburnham Parks & Recreation

Meeting Minutes

March 21, 2013

I. Call to order

Mike Salem called to order a regular meeting of the **Parks & Recreation Committee** at **7:00pm** on **March 21st 2013** in the conference room at the Public Safety Building.

II. Roll call

Mike Salem, Cheryl Goller, Rebecca Cinclair, Steve Gallant, Tamara Walsh
In attendance: Gail Dumont

III. New Business/Updates

- a) Discussion of New Accounting, Ordering Process and Budget and Spreadsheets
- b) Donation money goes to Barbara and she'll give a receipt
- c) Would like to include and have updates on Trust Funds after events
- d) We are getting close to the end of our budget. We need to have updates of the budget regularly

IV. Easter Egg Hunt

- a) Set Up at 11:00
- b) Bunny arrives at 1:15
- c) Mike will contact DPW about removing snow banks
- d) Prek-1st & 2nd and 3rd– green space, 4-5th behind TH
- e) Have extra basket on hand with extra eggs and candy
- f) we have about 20 volunteers coming from Oakmont

V. Old Business

- a) Trust Funds discussion – transfer Winchester funds to Sweeney and rename Sweeney to P & R Fund
- b) Vote – Subcommittee should not deal with money related issues. Unanimous
- c) Trust Fund Balances – Sweeney - \$1017.77 Winchester - \$5306.31
- d) Donations – Tree Lighting - \$29.78 WinterFest 2013 - \$49.00
- e) Steve motioned to approve Meeting Minutes from 1-10-13, 1-17-13, 1-31-13, 2-28-13 as presented with corrections (Gail in attendance) - Rebecca seconded , unanimous vote to approve

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VI. Adjournment

Mike adjourned the meeting at **8:30pm**.

Next Meeting 4/11/13 @ 7:00 pm

Minutes submitted by: Cheryl Goller

Minutes approved by: